

Section 1 - Contact Information

1 Applicants name/group name

monmouthshire
sir fynwy

Area Committee Grant

2016 Application Form

Area Committee	Closing date for Applications	Area Committee Meeting	Chair
Lower Wye	23 rd May	15 th June	Councillor Ann Webb AnnWebb@monmouthshire.gov.uk 07816678948
Central Monmouthshire	31 st May	22 nd June	Councillor Susan White SusanWhite@monmouthshire.gov.uk 01600712611
Bryn y Cwm	20 th June	13 th July	Councillor Douglas Edwards DouglasEdwards@monmouthshire.gov.uk 07954292398
Severnside	27 th June	20 th July	Councillor David Evans DavidEvans2@monmouthshire.gov.uk 01291420354

This application form is to be used to submit an application for the Area Committees capital grant scheme. Each Area Committee has a total of £5,000 to be awarded.

Area Committee Grant Application Form 2016

a

1 Contact name (if applying on behalf of a group)

b

1c Contact address

 Post Code

1

d Contact e-mail address

1

e Registered address if applying on behalf of a group

 Post Code

1f Your position in the group

1

g Daytime telephone Number

If you are successful with your application we will pay the grant award directly into your bank account, in order to do this please provide the following details

1h Name of Account Holder

1i Account Number

1j Sort Code

1k Bank Name and address

Section 2 - Tell us about your group

2

a What category does your project fall into (please tick)

- Nobody is left behind
- People are confident, capable and involved
- Our county thrives
- Maintaining locally accessible services

2

b Please provide a brief description of the activities that your group undertake.

We involve volunteers to maintain a grade II historic garden which is a rare survival of an 18th century town garden, a green oasis in the middle of Monument. The volunteers raise money to care for the garden by lectures, workshops, theatre & musical performances, historic and educational events

2c In What year was the group founded?

1997

2

d Are you a registered charity

No

If yes, please provide registered number

~~1997~~

2

e If your application is related to sport is the team a member of / or affiliated to a registered body

Yes
 No

If yes which one

Section 3 - Tell us about the community activity that you wish to support

3a How much are you applying for?

£ 5,000.00

3b Are you applying for, or receiving funding from another source?

Heritage Lottery Fund

Yes No

3c Please explain what the grant will be used for

Restoring and conserving a historic (Grade II) landscape
Restore the Nelson Memorial parkway with the seats Nelson sat on in 1802, repair historic hot wall & plant with espaliered trees
Install disabled w.c to improve visitor facilities

3d How will your project benefit your local community

To help locals learn about heritage by being involved in lectures, tours, workshops, to develop their knowledge on Nelson as a historic figure in Monmouth, help volunteers to develop skills in maintaining a historic garden, it will become accessible as a venue for schools, businesses & provide a community space, and it is an important tourist attraction in Monmouth

Section 4

Please tick here to confirm that you have read and accepted the Grant Selection Criteria

Signed on behalf of (if you applying on behalf of a group)

Helena V. Gerrist

Signature

HELENA J. GERRIST

Date

13th May 2016

Please return completed forms to the Chairperson of the area committee that you are making the grant application to either at the above e-mail or by post to:

Monmouthshire County Council, Usk County Hall, Rhadyr, Usk, Monmouthshire. NP15 1GA

[REDACTED]

Email. [REDACTED]

13th May 2016

Dear Area Committee Grant Committee.

The Nelson Garden in Monmouth – project to restore and interpret the garden and provide increased visitor access

The Nelson Garden Preservation Trust, a non-profit making organization is applying to the Heritage Lottery Fund for a grant to restore and interpret the historic fabric of this important garden as well as creating new visitor facilities. The work this entails costs of approximately £100,000 and I am writing to you as in order to be able to deliver this project we need to secure match funding in excess of £20,000. Your financial assistance would make a real difference to our chances of being able to achieve this important project. The Nelson Garden is an important Georgian town garden in Monmouth and with its significant links to Nelson and Lady Hamilton offers a unique tourist attraction.

The Nelson garden occupies a unique historical site in Monmouth in that it lies over the 3 metres

deep front ditches of a Pre-Flavian Roman fort of the middle 50's AD – probably the earliest in Wales. This was followed by the Roman industrial town named as Blestium in a 3rd century Roman road book called the *Antonine Itinerary*. It also stands on the southern defences of the 11th century Norman town. This ancient town garden was the site of a Real Tennis court in the 17th century and a bowling green by 1718, then a viewing platform for horse races, and Admiral Lord Nelson visited here on 19th August 1802, when it was the Town Clerk's garden.

The present Nelson Garden is a rare survival of an 18th century town garden, a green oasis in the middle of Monmouth, with significant links to Lord Nelson and Emma Hamilton. It is a registered historic garden (Grade II) and contains a fine early 19th century pavilion together with the seat which Nelson sat on in 1802 to take refreshments (listed Grade II*) After many years of neglect the garden is now at risk through long-term deterioration of its fabric.

The aim of the project is firstly to restore and conserve the historic fabric of the garden. This would include repair of a rare 18th century hot wall (and then to plant espalier fruit trees thereby restoring it to it's original use) repair of the memorial pavilion and seat, and replacement of its lost historic features (urns), repair of metalwork – iron posts, chains and railings bordering the paths, and replacement of stone edging to the pool and degraded entrance door. This will give the garden a new lease of life and revive interest in its heritage

The second aim of the project is to encourage more people to engage and learn about Nelson by setting up a Nelson Heritage Trail linking the garden and the Nelson Museum in Monmouth (with its renowned collection of Nelson Memorabilia) and the Kymin (the Roundhouse where Nelson breakfasted and admired the views and the Naval Temple built in honour of sixteen admirals) so that they are partners with the Nelson Garden. At the same time as launching the Nelson Heritage Trail we would hold an Exhibition in Monmouth on Nelson to bring the project to the wider community and visitors to the area. We would invite HLF officers, Mayor, Town Councillors and our newly launched "Friends of the Nelson Garden" to this exhibition. We would build a disabled w.c. in a discreet location behind the bothy to improve facilities so that visitors, schools, volunteers could develop their knowledge of Nelson's involvement with Monmouth and enjoy workshops, lectures, tours, historical performances, drama and concerts in the garden. We would involve volunteer gardeners with the upkeep and opening of the site to the public during the summer months. This would enable them to learn new skills about management of a historic garden and the planting and care of appropriate plants to the period of the garden. The garden will then become accessible as a venue for local people, community groups, schools and businesses to use for events and social occasions, which will benefit the local economy and make Monmouth a better place to live. We would open the garden for the National Gardens Scheme and Heritage Open Doors weekend.

I am enclosing our garden brochure together with your completed application form and would be delighted to answer any questions you may have. We would be most grateful for any grant you can offer and would of course acknowledge your support in any future publicity and interpretation.

We are putting in our application on 27th May and need to have in principle offer of match funding in place by that date so we hope to hear back from you as soon as possible.

Yours sincerely,

A handwritten signature in blue ink that reads "Helena J. Gerrish". The signature is written in a cursive style with a large initial 'H' and 'G'.

Helena J Gerrish
Co-Ordinator of HLF Grant for the Nelson Garden
Preservation Trust.



Project Enquiry Form

Summary

What is the title of your project?

In no more than 15 words, please choose a title which you think best describes your project.

New Life for the Nelson Garden

Reference number

[REDACTED]

Date received

15/02/2016

Section One - Your Organisation

1a Name and address of your organisation

Name of your organisation NELSON GARDEN PRESERVATION TRUST

Address line 1

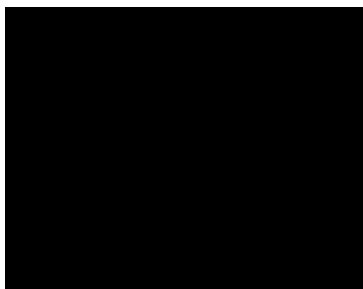
Address line 2

Address line 3

Town / city

County

Postcode



1b Details of main contact person

Name Helena Gerrish

Position Historic Garden Advisor and Trustee

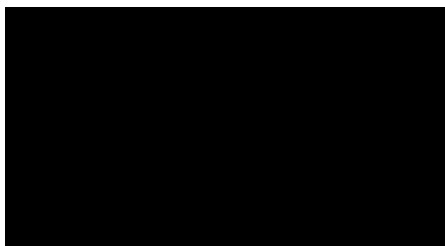
Is the address of the main contact person the same as the address in 1a?

Yes

Daytime phone number,
including area code

Alternative phone number

Email address



1c Are you a not for profit organisation?

Yes

Please tell us the type of your organisation.

A Preservation Trust set up in 1997 .to restore the Nelson Garden in Monmouth

1d Where did you hear about the Heritage Lottery Fund? Please pick from list or specify below.

HLF website

Section Two - The Heritage

2a What is the heritage that your project will focus on?

The Nelson Garden occupies an unique historical site in Monmouth in that it lies over the 3 metre deep front ditches of a Pre-Flavian Roman fort of the middle 50's AD - probably the earliest in Wales. This was followed by the Roman industrial town named as Blestium in a 3rd century Roman road book called the 'Antonine Itinerary'. It also stands on the southern defences of the 11th century Norman town. This ancient town garden was the site of a Real Tennis court in the 17th century and a bowling green by 1718, then a viewing platform for horse races. Admiral Lord Nelson and Sir William and Lady Hamilton were entertained here on 19th August 1802. when it was the Town Clerk's garden.

The present Nelson Garden is a rare survival of an 18th century town garden, a green oasis in the middle of Monmouth, with significant links to Lord Nelson and Emma Hamilton. It is a registered historic garden (Grade II) and contains a fine mid-19th century Memorial pavilion (listed Grade II*) affording a clear view to the Kymin Hill crowned by the Naval Temple. The pavilion contains the seat on which Nelson sat in 1902 to take refreshments.

After many years of neglect the garden is now at risk through long-term deterioration of its fabric.

Section Three - Your Project

3a Is the address of your project the same as the address of your organisation?

No

Enter the address of your project.

Address line 1

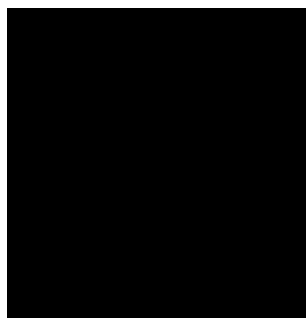
Address line 2

Address line 3

Town / city

County

Postcode



3b Describe what your project will do.

The aim of this project is firstly to restore and conserve the historic fabric of the garden. This would include repair of a rare 18th century hot wall and then to plant espalier fruit trees thereby restoring it to its original use, major structural repair of the pavilion and seat and replacement of its lost historic features, for example, urns crowning the parapet, repair of metalwork - original iron posts, chains and railings bordering the paths, upgrading of stone edging to the pool and replacing of the degraded entrance door. This will give the garden a new lease of life and sustain interest in its heritage.

The second aim of the project is to encourage more people to engage and learn about Nelson by setting up a Nelson Heritage Trail linking the garden and Nelson Museum in Monmouth (with its renowned collection of Nelson memorabilia) and The Kymin owned by the National Trust (the Roundhouse where Nelson breakfasted and admired the views and the Naval Temple built in 1800 in honour of sixteen admirals) so that they are partners with the Nelson Garden. At the same time as launching the Nelson Heritage Trail we would hold a Nelson exhibition in Monmouth (Back to Trafalgar Exhibition which was shown at various venues in Kent in 2005 to celebrate Nelson's bicentenary of the Battle of Trafalgar and Nelson's Death and which has never been shown in Monmouthshire). We would invite HLF officers, Mayor, Town Councillors and our newly launched 'Friends of the Nelson Garden' to this exhibition which would bring the project to the wider community and tourists to the area.

Thirdly we would build a disabled w.c. in a discreet location beside the Gardeners Bothy, probably over the footprint of a former gardeners lavatory, to improve visitors facilities. This would attract visitors, and enable schools and garden volunteers to enjoy environmental workshops, garden lectures, tours, Nelson related historical performances, theatre productions and concerts in the garden. It would improve access to the garden so we would open more regularly and it could be used a social venue for local people, community groups, schools and businesses. This would benefit the local economy and make Monmouth a better place to live.

We would involve volunteer gardeners with the upkeep and opening of the site to the public during the summer months. This would enable them to learn new skills about the management of a historic garden and the planting and care of appropriate plants to the period of the garden. We would open the garden for the National Gardens Scheme and Heritage Open Doors weekend.

Section Four - Project Management

4a When do you expect your project to start and finish?

Autumn 2016 to Spring 2018

Section Five - Project Costs

5a How much is your project likely to cost? If you know, tell us what the major costs are likely to be.

£95,000 to £100,000. We already have just over £3,000 earmarked for pavilion repairs from local grants and donations

- 1) Repair to rare 18th century hot wall and planting of espalier trees together with an interpretation panel explaining the composition of the wall and how it works
- 2) Essential structural repair to Grade II* pavilion and replacement of its lost historic features e.g. urns on the roof
- 3) Provide a disabled toilet together with all services (drains and electricity)
- 4) Repair of the historic fabric of the garden, metalwork, railings, stone surround to the pool and new entrance doorway
- 5) Employ a project officer

5b How much are you likely to ask for from us?

£95,000

Please use the button below if you would like to attach any documents, such as images, to your form.

ANNUAL ACCOUNTS

NELSON GARDEN PRESERVATION TRUST

RECEIPTS AND PAYMENTS ACCOUNT - Year ended 31 August 2015

RECEIPTS	2015 £	2014 £
Community Events	108.60	168.20
Donations	2,342.45	500.00
Grants	1,500.00	2,500.00
NGPT Events	665.70	769.00
Friends of Nelson Garden	165.00	0.00
Visitors	301.93	347.30
Private Hire	50.00	50.00
Miscellaneous	145.00	0.00
TOTAL RECEIPTS	5,278.68	4,334.50
PAYMENTS		
Gardening expenses	119.40	146.13
Insurance	483.25	536.01
Maintenance	14.28	57.66
Miscellaneous	1,727.01	100.71
NGPT Events	375.41	226.09
Publicity	209.00	12.00
Restoration work	0.00	3,221.00
Improvements	661.00	0.00
Short-term loans	0.00	2,000.00
Tools	0.00	89.00
TOTAL PAYMENTS	3,589.35	6,388.60
Net Receipts/Payments	1,689.33	(2,054.10)
Bank Balance at 1 September 2014	2,599.96	4,654.06
Bank Balance at 31 August 2015	4,289.29	2,599.96

B J Atkins

Mrs B J Atkins
Treasurer

Date: 5/10/15



Mr Geoff Quinn
External Examiner

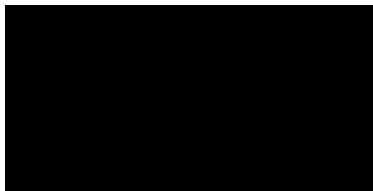
Date:

LETTER OF SUPPORT



14th April 2016

Helena Gerrish,



Dear Helena,

Nelson Garden Preservation Trust application for a grant from Our Heritage, Heritage Lottery Fund

I am writing in my capacity as President of the Welsh Historic Gardens Trust to warmly and enthusiastically lend my support to the application by the Nelson Garden Preservation Trust for funding from the Our Heritage scheme of the Heritage Lottery Fund. I understand that the amount applied for will be in the order of £80,000.

The Nelson Garden, in the heart of Monmouth, is a historic garden of great interest and rarity, as recognised by its inclusion on the Register of Historic Parks and Gardens of Special Historic Interest in Wales (Grade II). As a Georgian and Regency period town garden it survives more or less intact, complete with its original walls, path layout, flowerbeds and lawn. Its centrepiece is a remarkable summerhouse dating to the 1820s. The garden has strong historical associations with Lord Nelson and Emma Hamilton, who were entertained to tea in an earlier summerhouse (whose footings remain) in the garden.

There are two main motivations for the Trust's application to the Our Heritage scheme. The first is to secure the future of the garden by repairing and renovating the fabric of the garden. The second is to greatly increase public access. Public access, enjoyment and understanding of the garden lies at the heart of the application. In order to achieve this public facilities need to be put in place. This entails the conversion and extension of an existing small building in the garden to a public toilet (including disabled). Without grant aid from the Our Heritage scheme it will not be possible adequately to repair the fabric or to have greater public access to the garden.

The Welsh Historic Gardens Trust, a voluntary body whose core aim is to secure the future of the historic parks and gardens of Wales, and for Wales, gives its wholehearted support to this excellent project.

Yours sincerely,

Elisabeth Whittle, MA, FSA

President, Welsh Historic Gardens Trust

NELSON GARDEN PROJECTED BUDGET



HOLLAND HERITAGE

Cost Item	Potential cost (ex VAT)
Archaeology (eg Monmouth Archaeology)	£2,000
Ecology (eg Anthony Jellard)	£2,000
Disabled loo including services to JT's design rather than timber shed	£20,000
Topographical survey	£1,000
Quantity Surveyor	£1,000
Structural engineer	£1,000
Interpretation (design and production)	£5,000
Joiner (urns and door)	£5,000
Repair of Hot Wall	£20,000
Repairs to Pavilion	£10,000
Timber conservator / replica seat	£2,500
Pond	£2,500
Project Management (up to point of HLF decision)	£2,800 *
Architects fees outline schedule of repairs / Health and Safety management / sketch proposals	£8,500
Planning fees (pre-app & application)	£270 *
Building Control fees	£465 ?
Sub -total	£84,035
VAT @ 20% on £80,965 (* = items not eligible for VAT)	£16,193
Total costs	£100,228